

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period January 2012 to April 2012

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from January 2012 to April 2012.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Andrew Johnson
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

LIST OF KEY DECISIONS PROPOSED JANUARY 2012 TO APRIL 2012

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
9 January						
Cabinet	9 Jan 2012	Serco Contract Review Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward.	Cabinet Member for Residents Services	Method of consultation: Meetings via a project board	Sue Harris Tel: 020 8753 4295 Sue.Harris@lbhf.gov.uk	Serco contract documentation
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Serco contractors and in-house officers as appropriate		
Cabinet	9 Jan 2012	Workplace strategy Proposal to upgrade Microsoft Office to support collaborative tri borough working while also	Leader of the Council	Method of consultation: IT Strategy and Operation Group Tri-borough IT Strategy Board	Howell Huws Tel: 020 8753 5025 Howell.Huws@lbhf.gov.uk	

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	Reason: Expenditure more than £100,000	renewing the workplace IT device (PC) offer and the core desktop infrastructure to replace end-of-life hardware and software, increasing flexibility of deployment.	Ward(s): All Wards	Consultees: As above		
Cabinet	9 Jan 2012	Award of contracts for provision of business and management consultancy services	Leader of the Council	Method of consultation: Market Management Transformation Board	Jackie Hudson, Howell Huws, Bob Hillman Tel: 020 8753 2946, Tel: 020 8753 5025, Tel: 020 8753 1538 Jackie.Hudson@lbhf.gov.uk, Howell.Huws@lbhf.gov.uk, robert.hillman@lbhf.gov.uk	
	Reason: Expenditure more than £100,000	Procurement of a five year contract for support on a gain share basis through two initiatives; savings from the renewal and renegotiation of contracts; enhanced revenues collection through improved debt management.	Ward(s): All Wards	Consultees: Market Management Transformation Board DFCS		
Cabinet	9 Jan 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 Month 7	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000	Report seeks approval to changes to the Capital Programme and Revenue Budgets.	Ward(s): All Wards	Consultees: All Departments		

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Cabinet Full Council	9 Jan 2012	Council Tax Base and Collection Rate 2012/2013 This report contains an estimate of the Council Tax collection rate and calculates the Council Tax base for 2012/13. The Council Tax base will be used in the calculation of the Band D Council Tax undertaken in the Revenue Budget Report for 2012/13.	Leader of the Council	Method of consultation: N/A	Steve Barrett Tel: 020 8753 1053 Steve.Barrett@lbhf.gov.uk	Collection Rate Statistics DCLG Return CTB1 (October 2011) Local Government Finance Act 1992 Taxbase Adjustment Calculations
	25 Jan 2012		Reason: Budg/pol framework	Ward(s): All Wards		
Cabinet	9 Jan 2012	Creating a digital CCTV traffic enforcement centre Funding request to implement digital CCTV equipment for Parking Services and carry out associated works.	Deputy Leader (+Environment and Asset Management)	Method of consultation: TBC	David Taylor david.taylor@lbhf.gov.uk	TBC
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: TBC		
30 January						
Cabinet	30 Jan 2012	Highways Planned Maintenance Programme 2012/13 The purpose of the report is to seek approval for the projects listed within the Carriageway and Footway Planned	Deputy Leader (+Environment and Asset Management)	Method of consultation: N/A	Mark Hodgson, Jonathan Addis Tel: 020 8753 3490, Tel: 020 8753 3073 mark.hodgson@lbhf.gov.uk, jonathan.addis@lbhf.gov.uk	Road Condition Surveys
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: N/A		

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		Maintenance programme and to establish a degree of flexibility in the management of the budgets and programme during the year.				
Cabinet	30 Jan 2012 Reason: Affects more than 1 ward	Funding drawdown for roll-out of SmartWorking to HRD and: Paperless Office Update on SmartWorking, presents a business case and requests funds for the next stage (Stage D).	Leader of the Council Ward(s): All Wards	Method of consultation: All departments Consultees: ADs and heads of service as relevant	Nigel Pallace, Cheryl Rehal Tel: 020 8753 2758 nigel.pallace@lbhf.gov.uk, Cheryl.Rehal@lbhf.gov.uk	Business Case for SmartWorking at H&F Business case for SmartWorking Stage C Cabinet paper – Funding drawdown for Cabinet paper – Funding Request for the SmartWorking Programme. 14th July 2008 of Riverview House removal expenses related to the decant
Cabinet	30 Jan 2012	Housing Development Company - Delivering affordable housing Approval for the first phase of sites to develop new affordable housing through the Council housing development company.	Cabinet Member for Housing	Method of consultation: A detailed consultation process will be undertaken on each of the identified sites that will incorporate, resident newsletters, letters to leaseholders, Ward Councillor briefings and drop-in sessions.	Matin Miah, Eric Holroyd Tel: 0208753 3480, Tel: 020 8753 2368 matin.miah@lbhf.gov.uk, eric.holroyd@lbhf.gov.uk	Housing Development Company Cabinet Report, April 2011. Appoint of Development Agent to Support the Delivery of New Affordable Homes (Exempt and non-

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	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Consultation will be completed with residents, Ward Councillors and other stakeholders.		exempt), September 2011.
Cabinet	30 Jan 2012	Tri-Borough Total Management Facilities (TFM) Project Expenditure To gain approval for the funding provision to progress the Tri-Borough Total Facilities Management (TFM) Project Procurement based upon the business case embedded within the report.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Project Team - Weekly Meetings Procurement, HR & Communications - Meetings	Mike Cosgrave Tel: 020 8753 4849 mike.cosgrave@lbhf.gov.uk	
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: RBKC WC		
Cabinet	30 Jan 2012	Works to enable the relocation of Registrars Service from Fulham Town Hall to Hammersmith Town Hall Tender acceptance report to appoint contractor to carry out refurbishment works of ground floor offices, Mayor's Parlour and Ante-room 1 at Hammersmith Town Hall for use by the Registrars Service who are relocating from Fulham Town Hall.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Client Meeting	Mike Cosgrave Tel: 020 8753 4849 mike.cosgrave@lbhf.gov.uk	
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	Consultees: N/A		

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Cabinet	30 Jan 2012	Corporate Planned Maintenance Programme 2012-2013 Approval to commit to a programme of works	Deputy Leader (+Environment and Asset Management)	Method of consultation: Meetings & Correspondence	Pat Nolan, Mike Cosgrave, Sally Williams Tel: 020 8753 4516, Tel: 020 8753 4849, Tel: 020 8753 4865 mike.cosgrave@lbhf.gov.uk, sally.williams@lbhf.gov.uk	Correspondence and draft programme of works
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Departments Assistant Director (BPM)		
Cabinet Full Council	30 Jan 2012 29 Feb 2012	Revenue Budget and Council Tax Levels 2012/13 This report sets out proposals in respect of the revenue budget for the Council for 2012/13 including Council Tax levels, and deals with the precept from the Greater London Authority (GLA), together with ancillary issues.	Leader of the Council	Method of consultation: Scrutiny Committees for each department, Non-Domestic Rate Payers	Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk	
	Reason: Budg/pol framework		Ward(s): All Wards	Consultees: Senior Officers, Lead Council Members and the Leader of the Council		
Cabinet Full Council	30 Jan 2012 29 Feb 2012	Capital Programme 2012/13 to 2016/17 This report sets out proposals in respect of the capital programme, together with ancillary issues.	Leader of the Council	Method of consultation: Senior Officers Lead Council Members	Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Programme working papers
	Reason: Budg/pol framework		Ward(s): All Wards	Consultees: All service departments		

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Cabinet	30 Jan 2012	Measured Term Contract for Door Entry Systems – Boroughwide Housing Properties 2011 - 2015 Tender Acceptance to appoint contractor to carry out day to day reactive breakdown callout repairs together with a small element of routine servicing to door entry systems and automatic doors and barriers to the Council's Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Velma Chapman, Martin Matthew Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		
Cabinet	30 Jan 2012	Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Associated Equipment to Non-Housing Buildings Tender Acceptance Report to appoint contractor to carry out Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Association Equipment in Non-Housing Properties.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		
Cabinet	30 Jan 2012	Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Associated Equipment to Housing Properties	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	
	Reason: Expenditure more than		Ward(s): All Wards	Consultees: Client Leaseholders		

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	£100,000	Tender Acceptance Report to appoint contractor to carry out day to day breakdown repair and maintenance to lift plant and associated equipment in Housing Properties.				
Cabinet	30 Jan 2012	Measured Term Contract for Planned Preventative Mechanical Maintenance for Boroughwide Housing Properties 2011-2015 Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs to Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Velma Chapman, Martin Matthew Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		
Cabinet	30 Jan 2012	Draft Housing Strategy 2012/17 Draft strategy setting out the Council's overall approach to housing for the next five years.	Cabinet Member for Housing	Method of consultation: Public Consultation	Aaron Cahill Tel: 020 8753 1909 Aaron.Cahill@lbhf.gov.uk	Evidence Base Key Decision for Draft Housing Strategy 2012/17
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Staff Interested Parties (Mayor of London)		
Cabinet Full Council	30 Jan 2012	Treasury Management Strategy Report 2012/13. This report provides information on the Council's Treasury Management	Leader of the Council	Method of consultation: Councillors	Pat Gough, Rosie Watson Tel: 0208 753 2542, Tel: 020 8753 2563 pat.gough@lbhf.gov.uk, Rosie.Watson@lbhf.gov.uk	CIPFA Treasury Management Code of Practice. Loans and Investment Ledgers
	Reason: Expenditure		Ward(s): All Wards	Consultees: Audit and Pensions		

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	more than £100,000	Strategy for 2012/13. It seeks approval for borrowing limits and authorisation for the Executive Director of Finance and Corporate Governance to arrange the Council's cashflow, borrowing and investments in the year 2012/13.		Committee		
Cabinet	30 Jan 2012	Housing Revenue Account Budget, Financial Strategy and Rent increase for 2012/13	Cabinet Member for Housing	Method of consultation: HRD Budget holders have formally signed off their budgets,	Kathleen Corbett Tel: 020 8753 3031 Kathleen.Corbett@lbhf.gov.uk	HRA Draft Determination
	Reason: Budg/pol framework	This report presents the proposed HRA budget and rent increase for 2012/13 and gives an update on the HRA 30 year business plan	Ward(s): All Wards	Consultees: HRD Budget holders, AD's and executive Director, Cabinet Member for Housing and Finance and Corporate Services		
Cabinet	30 Jan 2012	Update on Migration of Services from Sands End Community Centre	Cabinet Member for Residents Services	Method of consultation: As part of the wider Sands End programme	Sharon Bayliss Tel: 020 8753 1636 sharon.bayliss@lbhf.gov.uk	None
	Reason: Expenditure more than £100,000	Update on the service arrangements and full approval of all funds required	Ward(s): Sands End	Consultees: Residents and schools		

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March						
Cabinet	5 Mar 2012	Award of Term Contract for Public Lighting and Ancillary Works 2012-2015 Decision to award the new Public Lighting and Ancillary Works contract to the most economically advantageous tender.	Deputy Leader (+Environment and Asset Management)	Method of consultation: N/A	Mark Hodgson, Jonathan Addis Tel: 020 8753 3490, Tel: 020 8753 3073 mark.hodgson@lbhf.gov.uk, jonathan.addis@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: N/A		
Cabinet	5 Mar 2012	Remodelling of Day Services Remodelling of day services, including proposals on relocation of some services and sharing building space with various care groups.	Cabinet Member for Community Care	Method of consultation: 12 week consultation from 3rd October to 23rd December with service users, carers and interest groups. Meetings in place for all those affected. Questionnaire to be delivered to all current users affected week beginning 3rd October.	Hannah Carmichael Tel: 020 8753 5384 hannah.carmichael@lbhf.gov.uk	Cabinet Member Decision to Consult, September 2011.
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Service users and carers of Ellerslie Road day service, Options day service and Nubian Life day service. Interest groups representing the above services: Mind, HAFAD, Mencap and TAHA		

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				(Shanti day service). Consultative and Disability forums. HAFCAC		
Cabinet	5 Mar 2012	Hammersmith Town Hall - New CCTV Centre Tender acceptance report to appoint contractor to carry out refurbishment works in Room 313, Hammersmith Town Hall and relocation of parking services.	Deputy Leader (+Environment and Asset Management) Ward(s): Hammersmith Broadway	Method of consultation: Client Meetings Consultees: N/A	Mike Cosgrave, Velma Chapman Tel: 020 8753 4849, Tel: 020 8753 4807 mike.cosgrave@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	
	Reason: Expenditure more than £100,000					
Cabinet	5 Mar 2012	Recharges Policy for Property Services The adoption of a Recharges Policy for Property Services	Cabinet Member for Housing Ward(s): All Wards	Method of consultation: Consultation has been undertaken with Tenants Representatives and at Borough Forum Consultees: TRAs	Ian Watts ian.Watts@lbhf.gov.uk	None
	Reason: Affects more than 1 ward					
Cabinet	5 Mar 2012	Corporate Car Parking Funding for changes to enable the introduction of charges for use of staff car parking spaces at various civic buildings.	Deputy Leader (+Environment and Asset Management) Ward(s): All Wards	Method of consultation: Online staff survey Consultees: All staff	Dave McNamara, Matt Caswell Tel: 020 8753 2708 dave.mcnamara@lbhf.gov.uk, Matt.Caswell@hfbp.co.uk	TBC
	Reason: Expenditure more than £100,000					

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Cabinet	5 Mar 2012	Barton House Modernisations to the existing passenger lifts A & B.	Cabinet Member for Housing	Method of consultation: Notice of Intent Section 20 Meetings	Martin Matthew, Roger Thompson, Laura Hunter, Sally Williams Tel: 020 8753 3920, Tel: 020 8753 4243, Tel: 020 8753 4865 Martin.Matthew@lbhf.gov.uk, Roger.Thompson@lbhf.org.uk, helen.hunter@lbhf.gov.uk, sally.williams@lbhf.gov.uk	Notice of Intent Procurement Documents Section 20
	Reason: Expenditure more than £100,000		Ward(s): Sands End	Consultees: Tenants and leaseholders		
Cabinet	5 Mar 2012	West London Housing Related Support Joint Framework Agreement Request for delegated authority to the Executive Director of Adult Social Care in consultation with the Cabinet Member for Community Care for the new framework agreement for housing related support services across eight West London boroughs. LBHF is the lead procurement borough for the new framework.	Cabinet Member for Community Care	Method of consultation: Communication has been carried out with provider organisations across West London. Consultation is being undertaken with service users from all eight boroughs.	Jenny Platt Tel: 020 8758 5034 jenny.platt@lbhf.gov.uk	PID Technical Report Tender Documentation
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Provider organisations Service users		
Cabinet	5 Mar 2012	Market Management Sponsorship Contract for Advertising and Sponsorship Services.	Cabinet Member for Residents Services	Method of consultation: TAP	Sharon Bayliss, Mary Byrne, Simon Jones Tel: 020 8753 1636, Tel: 020 8753 2080, Tel: 020 8753 2086 sharon.bayliss@lbhf.gov.uk, Mary.Byrne@lbhf.gov.uk,	TAP paperwork and see cabinet members decision
	Reason: Expenditure more than		Ward(s): All Wards	Consultees: TAP		

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	£100,000				simon.jones@lbhf.gov.uk	
Cabinet	5 Mar 2012	Hammersmith Town Hall - Smart Accommodation Programme - Phase 1	Deputy Leader (+Environment and Asset Management)	Method of consultation: Client Meetings	Mike Cosgrave, Velma Chapman Tel: 020 8753 4849, Tel: 020 8753 4807 mike.cosgrave@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	
	Reason: Expenditure more than £100,000	Tender acceptance report to appoint contractor to carry out remodelling works on 1st and 2nd floor offices at Hammersmith Town Hall to provide smart working, open plan accommodation to maximise occupancy.	Ward(s): Hammersmith Broadway	Consultees: N/A		
Cabinet	5 Mar 2012	Network technology enabling multimedia use	Leader of the Council	Method of consultation: IT Strategy and Operation Group Tri-borough Working IT Strategy Board	Jackie Hudson, Howell Huws Tel: 020 8753 2946, Tel: 020 8753 5025 Jackie.Hudson@lbhf.gov.uk, Howell.Huws@lbhf.gov.uk	IT strategy - getting the basics right IT infrastructure renewal
	Reason: Expenditure more than £100,000	Work is required to implement network technology enabling multimedia use. This will enable (for example) access to e-meetings, streaming from websites such as news or webinars, training materials or staff briefings from the leader or chief executive. This will offer cost-effective just-in-time and personalised training courses, resulting in lower training costs and a higher-skilled workforce. There are also potential benefits from improved communication, e.g.	Ward(s): All Wards	Consultees: As above		

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		videos of Leadership forum events.				
Cabinet	5 Mar 2012	Provision of Café Services - Ravenscourt Park, London W6 0HG	Cabinet Member for Residents Services	Method of consultation: N/A	Lyn Carpenter, Sharon Bayliss, Jem Kale Tel: 020 8753 1636, Tel: 0208 753 2276 lyn.carpenter@lbhf.gov.uk, sharon.bayliss@lbhf.gov.uk, jem.kale@lbhf.gov.uk	None
	Reason: Expenditure more than £100,000	Contract award for catering provisions for the Ravenscourt Park Café.	Ward(s): Ravenscourt Park	Consultees: N/A		
Cabinet	5 Mar 2012	Earls Court Olympic Volleyball LATMP Details of the Local Area Traffic Management Plan to facilitate the Olympic Volleyball competition to be held at Earls Court from 28 July to 12 August 2012.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Planning consent to host competition secured with need to discharge conditions. LOCOG led local consultation on LATMP planned for January 2012	Nick Boyle Tel: 020 8753 3069 nick.boyle@lbhf.gov.uk	draft LATMP, planning decision notice and associated application documents
	Reason: Expenditure more than £100,000		Ward(s): Fulham Broadway; North End	Consultees: Residents and businesses in zone of influence, ward councillors, residents groups, groups on transport consultation list, similar in RBKC		

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Cabinet	5 Mar 2012	Housing Development Company Joint Venture Proposal to establish a joint venture company to deliver new affordable housing.	Cabinet Member for Housing	Method of consultation: Detailed resident and stakeholder engagement.	Martin Miah, Eric Holroyd Tel: 0208753 3480, Tel: 020 8753 2368 martin.miah@lbhf.gov.uk, eric.holroyd@lbhf.gov.uk	Housing Development Company Cabinet Report, April 2011.
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Residents, Ward Councillors and local stakeholders.		
Cabinet	5 Mar 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 9 The report seeks approval to changes to the Capital Programme and Revenue budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	5 Mar 2012	TfL funded annual integrated transport investment programme 2012/13 This report summarise the TfL funded integrated transport investment programme for 2012/13. Eighteen projects are proposed totalling £1.988 million under three programme areas; Corridors, Neighbourhoods and Smarter Travel.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Integrated programme consulted on via LIP2 consultation progress and LIP2 approved by Cabinet and the Mayor of London. Scheme consultation process consists of blank canvas consultation in local area before design work and detailed design consultation before implementation.	Nick Boyle Tel: 020 8753 3069 nick.boyle@lbhf.gov.uk	LIP2

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	Reason: Expenditure more than £100,000	<p>The purpose of the schemes is to help meet the Transport Plan (LIP) objectives of improving access to the borough's regeneration areas, improving the efficiency of the road network , improve the quality of our streets and air quality, make it easier for everyone to gain access to transport, control parking spaces fairly for residents and businesses and reduce the numbers of people killed and injured on our roads.</p> <p>The funding has been provided specifically for these purposes by transport for London and will be designed to give maximum value for money and reduce longer term maintenance costs to the council . There will be full consultation on the details of schemes with residents, businesses and road user groups and schemes will only be supported if they have broad local support.</p>	Ward(s): All Wards	Consultees: local stakeholders ward councillors emergency services road user groups		

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Cabinet	5 Mar 2012	Riverside Studios, Crisp Road, London, W6 Re-development of Riverside Studios Site.	Deputy Leader (+Environment and Asset Management)	Method of consultation: N/A	Miles Hooton Tel: 020 8753 2835 Miles.Hooton@lbhf.gov.uk	
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	Consultees: N/A		
Cabinet	5 Mar 2012	Meals Service Contract To request authority for the outsourcing of the Meals Service to a "cook on route" model. To notify of multi borough tendering arrangements. To request authority to award contract be delegated to Cabinet Member for Community Care in conjunction with the Executive Director of Adult Social Care.	Cabinet Member for Community Care	Method of consultation: Hammersmith & Fulham staff employed on this service will have rights under the TUPE Regs. to transfer to the new provider. Human Resources staff will undertake the required consultation and work with the new provider to affect transfer of employment for this group. The current service model will change to "cook on route" but this will not affect the service which will remain the provision of a hot meal within the existing delivery times.	Tim Lothian Tel: 020 8753 5377 tim.lothian@lbhf.gov.uk	TBC

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	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Staff currently employed on this service.		
Cabinet	5 Mar 2012	Trade Waste Profitability 2012/13 Review of viability of Trade Waste service operation.	Cabinet Member for Residents Services	Method of consultation: In progress with RSD Finance	Flora Ekundayo Flora.Ekundayo@lbhf.gov.uk	TBC
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: RSD HOS for Finance AD, Customer & Commercial Services, RSD Director, RSD		
Cabinet	5 Mar 2012	Contracts for Satellite Tennis Centres To seek permission to appoint a contractor to oversee tennis provision in a number of sites across the borough	Cabinet Member for Residents Services	Method of consultation: Notices via posters and website to users and coaches	Donna Pentelow Tel: 020 8753 2358 donna.pentelow@lbhf.gov.uk	None
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Service Users and coaches		
Cabinet	5 Mar 2012	Parks Capital Programme To outline Capital Expenditure for Parks over the next 2-3 years.	Cabinet Member for Residents Services	Method of consultation: Circulation of Draft Cabinet Report	Donna Pentelow Tel: 020 8753 2358 donna.pentelow@lbhf.gov.uk	Detailed Parks Programme, Parks Strategy
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Appropriate colleagues in FCS		

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Cabinet	5 Mar 2012	Tackling Youth Disaffection Creating Opportunities Initiative to establish a payment by results model to address youth unemployment	Leader of the Council	Method of consultation: Engagement and consultation with key stakeholders listed below	Neil Wigglesworth Tel: 020 8753 3375 Neil.Wigglesworth@lbhf.gov.uk	LBHF Local Economic Assessment 2011
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Key stakeholders include: 3rd sector Agencies Cross Borough Departments Central Government Officers		
Cabinet	5 Mar 2012	National non-domestic write offs This report seeks approval to write off three National Non-Domestic Rate debts in excess of £100,000, in accordance with the council's financial regulations.	Leader of the Council	Method of consultation: N/A	Steve Barrett Tel: 020 8753 1053 Steve.Barrett@lbhf.gov.uk	Local Government Finance Act 1988 & Case Papers
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: N/A		
Cabinet	5 Mar 2012	School Organisation Report The updated Schools Organisation Strategy and Capital Funding Strategy	Cabinet Member for Children's Services	Method of consultation: Various	Andy Rennison Tel: 020 7385 0606 andy.rennison@lbhf.gov.uk	Previous Schools Organisation Strategies
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Schools		
Cabinet	5 Mar 2012	Resident Involvement This report is an update of the	Cabinet Member for Housing	Method of consultation: Range of consultation events with residents,	Jo Rowlands Tel: 020 8753 1313	None

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		report on 15/11/11 on Resident Involvement, and makes recommendations following the consultation period of the review which closed on 8/12/11.		councillors, and officers. All is outlined in the main body of the report.	Jo.Rowlands@lbhf.gov.uk	
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Residents (tenants and leaseholders), councillors, and officers.		
April						
Cabinet	16 Apr 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 10 The report seeks approval to changes to the Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring report Revenue Monitoring report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
Cabinet	16 Apr 2012	Travel Assistance Policies Travel Assistance Policy – Special education needs (SEN)	Cabinet Member for Children's Services	Method of consultation: All parents, pupils and staff at Special schools have been consulted about the SEN Travel Assistance Policy.	Pat Matheson, Faye Munro Tel: 020 8753 3789, Tel: 020 8753 1604 Pat.Matheson@lbhf.gov.uk, fye.munro@lbhf.gov.uk	SEN Travel Assistance Policy
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: All staff and parent/carers and pupils attending special schools and units have been consulted.		

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Cabinet	16 Apr 2012	The Archives Service Review This report will outline the current position and recommend options for the future delivery of the Council's archives service.	Cabinet Member for Residents Services	Method of consultation: Series of formal and informal meetings	Sue Harris Tel: 020 8753 4295 Sue.Harris@lbhf.gov.uk	
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Local Stakeholders		
Cabinet	16 Apr 2012	Contract for the Provision of Service for Face to Face Customer Transactions The successful contractor from current tender process (Dec 2011) shall provide a full face to face payment and verification process for the Council which shall include the requirements as specified below. The majority of payments will be cash or cheque but may also be via credit card or debit card or postal orders. The Contractor may be asked to support new payment types that emerge during the life of the Contract. The following shows the transaction types which the Contractor shall undertake. Payment only, Confirmation of payment amount and payment	Cabinet Member for Residents Services	Method of consultation: Tender process underway	John Collins Tel: 020 8753 john.collins@lbhf.gov.uk	Tender process underway
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Tender process underway		

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		Validation of eligibility and payment (Full application process) Validation of eligibility Validation of eligibility, data capture and payment Validation of eligibility, payment and issue of goods Payment and issue of goods Payment and taking application form				
Cabinet	16 Apr 2012	Section 106 Hammersmith Library Funding Approval for funding for refurbishment of Hammersmith Library	Cabinet Member for Residents Services	Method of consultation: Engagement of all stakeholders	Chris Lloyd Tel: 02087533811	None
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	Consultees: Residents, staff, library users, disability forum		
Cabinet	16 Apr 2012	Measured Term Contract for the Provision of the Inspection and Maintenance of Fire Fighting Equipment in Council-owned Housing Properties 2012-2017 Periodic inspection, repairs and maintenance work to fire fighting equipment located on Council-owned housing properties for the London Borough of Hammersmith and Fulham.	Cabinet Member for Housing	Method of consultation: Meetings with Client	Martin Matthew Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Residents/Leaseholders		